

Ordinary meeting business paper

Wednesday, 19 February 2025

commencing 10.00 am

Ballina Shire Council, 40 Cherry Street, Ballina

OPENING OF THE MEETING

In accordance with clause 236 of the *Local Government (General) Regulation 2021*, attendees at today's Council meeting are advised that this meeting is being recorded (except for the confidential session) and will be made publicly available.

- All speakers should refrain from making any defamatory comments or releasing any personal information about another individual without their consent.
- Council accepts no liability for any damage that may result from defamatory comments made by persons attending meetings. All liability will rest with the individual who made the comments.
- This meeting must not be recorded by others without the prior written consent of the Council in accordance with Council's Code of Meeting Practice.

Please ensure that mobile phones and other electronic devices are turned off or are in silent mode for the duration of the meeting.

STATEMENT OF ETHICAL OBLIGATIONS

In accordance with clause 3.23 of Council's Code of Meeting Practice, councillors are reminded of their Oath or Affirmation of Office made at or before their first meeting of the council made under section 233A of the Act, to undertake their civic duties in the best interests of the people they represent and to faithfully and impartially carry out the functions, powers, authorities and discretions vested in them under the *Local Government Act 1993* or any other Act, to the best of their ability and judgement.

CONFLICTS OF INTEREST

Councillors are reminded of their obligations under Council's Code of Conduct to disclose and appropriately manage conflicts of interest in matters being considered at council meetings. All declarations of conflicts of interest will be recorded in the minutes of the meeting at which the declaration was made.

APPLICATIONS TO ATTEND BY AUDIO VISUAL LINK

In accordance with clause 5.18 and 5.19 of Council's Code of Meeting Practice, Councillors may attend and participate in meetings by audio-visual link with the approval of the Council.

Requests by Councillors for approval to attend a meeting by audio-visual link must be made in writing to the General Manager prior to the meeting in question and provide reasons why the Councillor will be presented from attending the meeting in person.

Councillors attending a meeting by audio-visual link are reminded that they must ensure that no other person is within sight or hearing of the meeting at any time that the meeting is closed to the public under section 10A of the *Local Government Act 1993*.

Note: Consistent with clause 5.44 of Council's Code of Meeting Practice, attendance by Council staff at meetings of the Council by audio-visual link shall be with the approval of the General Manager.

Copy of: CODE OF MEETING PRACTICE / CODE OF CONDUCT

AGENDA

1. **Opening of the meeting**
 2. **Acknowledgement of Country**
Council would like to show its respect and acknowledge the Traditional Custodians of the Land, of Elders past and present on which this meeting takes place.
 3. **Apologies and Leave of Absence**
 4. **Confirmation of Minutes of previous meeting**
Ordinary Council meeting 4 December 2025 1 - 5
 5. **Disclosure of Interest**
 6. **Chair's minute(s)**
 7. **Matters of urgency**
 8. **Notices of Motion/Questions with notice**
 - 8.1 Acknowledging correspondence from Widjabul Wia-bal and local First Nations people on the Dunoon Dam 6 - 7
 9. **General Manager reports**
 10. **Group Manager Organisational Services reports**
 - 10.1 Code of Conduct and Code of Conduct Procedures 8 - 53
 - 10.2 Quarterly Budget Review Statement Quarter ending 31 December 2024 54 - 79
 11. **Group Manager Planning and Delivery reports**
 - 11.1 Transferred Retail Water Customers associated with the purchase of Marom Creek Water Treatment Plant 80 - 85
 12. **Group Manager Transformation and Strategy reports**
 13. **Group Manager Operations reports**
 14. **Policies**
 - 14.1 Payment of expenses and provision of facilities 86 - 97
 - 14.2 Cyber Security 98 - 109
-

15.	Information reports (cover report)	110
15.1	Investments December 2024	111 - 117
15.2	Investments - January 2025	118 - 124
15.3	Integrated Planning and Reporting Framework: Delivery program Operational plan progress update 1 July 2023 to 31 December 2024	125 - 129
15.4	Tenders awarded by the General Manager under Delegation	130
15.5	Audit Risk and Improvement Committee - meeting updates	131 - 140
15.6	Retail Water Customer Account Assistance and Debt write-off Information Report	141 - 150
15.7	Gallans Road update - February 2025	151 - 155
15.8	Reports Actions / Pending	156
16.	Confidential matters	
17.	Close of business	
